

West Bonner Library District Gifts Policy

The West Bonner Library District appreciates and encourages the interest and involvement of the community through contributions of book or non-book materials for collections, appropriate gifts that will enhance the library, and bequests, trusts or monetary donations or other assets for library purposes.

Materials Donations

Gifts of materials will be accepted at the discretion of the library director. All donated material is reviewed using the same selection criteria applied to purchased materials. Materials not used in the library's collection are routed to the Friends of the Library for sales or disposition. Proceeds from Friends' sales are used to support the needs of the library.

Memorial Donations

Memorial gifts or donations to purchase memorials are accepted. The responsibility for selection of memorials rests with the library director following consultation with the donor. A memorial bookplate will be placed in each item. The family will be notified promptly of any memorial gift and acknowledgement will be made to the donor. The library reserves the right to replace memorials with updated materials in the same subject in accordance with the Collection Development Policy.

Monetary Donations

The library will gratefully accept monetary donations. Monetary gifts will be used for the purpose specified by the donor. Undesignated contributions will be used to address the current needs of the library.

Other Gifts

Gifts other than library materials or monetary donations will be accepted at the discretion of the library director and/or the board of trustees in accordance with library policy and applicable laws.

All gifts become the property of the West Bonner Library District. A Statement of Contribution form will be provided on request. The library will not appraise the value of donations. Determination of the value of a donation is the responsibility of the donor.