

## West Bonner Library District Behavior Policy

The West Bonner Library District maintains that all patrons are free to read, study, and utilize library resources without the fear of harassment, intimidation, threats or undue distraction. For the safety, comfort and security of patrons and staff, all community members are expected to comply with the Behavior Policy.

- Visitors are expected to abide by local, state, and federal laws.
- Visitors are expected to abide by all posted signs and directions.
- Visitors are to act safely and respectfully, interact with library staff and other library visitors in a civil manner, and follow the directions of staff. Examples of unacceptable behaviors include, but are not limited to:
  - Harassing others, either verbally or through actions
  - Behaving in a way that interferes with the rights and privacy of library users
  - Being under the influence, selling, soliciting, or using alcohol and/or illegal drugs
  - Disturbing others by exhibit a strong or offensive odor due to, but not limited to hygiene, perfumes/colognes, and/or food.
  - Engaging in loud or boisterous behavior, including the use of electronics and cell phones
  - Running or climbing in the library
  - Fighting on library property
  - Loitering or panhandling on library property
  - Soliciting, petitioning, surveying, selling products or services or similar activities
  - Destroying, damaging, defacing, misusing, hiding, or removing library materials or property.
  - Eating or drinking, except during library approved functions
  - Not wearing shoes, shirt, pants or clothing of a similar nature
  - Smoking or vaping is only allowed outside and should take place at least 25 feet from any library entrance or exit.

The library is not responsible for personal items left unattended. Children should be supervised at all times while on library property in accordance with the Unattended Children Policy.

## Enforcement

Individuals who are not following the behavior policy will be verbally asked to comply with the policy. Those who continue to violate the policy may be asked to leave the library and may have the library privileges suspended. It is within library staff's discretion to take appropriate action regarding individual visitors' compliance with the policy. In any situation where the safety or welfare of a visitor or staff member is believed to be at risk, law enforcement will be contacted.

The library reserves the right to restrict the use of its facilities and premises to persons who do not abide by the Library's behavior policy. Library visitors violating the policy and failure to comply after one warning will be required to leave the library for the remainder of the day. Individuals who are asked to leave shall do so within 5 minutes.

Based on the severity of the situation, the library may revoke library privileges or temporarily suspend access to all library services and property. If the conduct constitutes a violation of local, state or federal law, it may result in criminal prosecution. Suspensions will be served via certified mail and/or by local law enforcement.

The library's staff has the authority to escort individuals who do not abide by the behavior policy off the property. Individuals who enter the library before the return date listed on the suspension notice are subject to arrest for trespass under Idaho Statutes Section 18-7008.

An incident report will be filed after each violation.

## Appeal Process

A person suspended from the library for a period of more than 1 day may appeal the decision in writing the Library Director within 10 days from the date of suspension/revocation of library privileges. Submit requests for review to [library@westbonnerlibrary.org](mailto:library@westbonnerlibrary.org) or by mail to WBLD 118 Main St., Priest River, ID 83856. Suspension of privileges will remain in force during the review period. If a patron feels that he/she has been unfairly treated by library staff, he/she may appeal their treatment to the library and must submit requests via the same means as outline above.