

# West Bonner Library District Behavior Policy

The West Bonner Library District maintains that all patrons are free to read, study, and utilize library resources without the fear of harassment, intimidation, threats or undue distraction. For the safety, comfort and security of patrons and staff the following activities are prohibited:

- Harassing others, either verbally or through actions
- Behaving in a way that interferes with the rights and privacy of library users
- Engaging in loud or boisterous behavior
- Running in the library building
- Fighting on library property
- Possession, sale, or use of alcohol or illegal substances on library property
- Loitering or panhandling on library property
- Soliciting commercial services or products
- Distributing literature, taking surveys, circulating petitions or similar activities
- Willful damage to library furniture, equipment, materials or other library property
- Eating or drinking, except during library approved functions
- Not wearing a shirt or shoes
- Using tobacco products in any form. No area of the building is exempt from this prohibition. Outside the Library building, smoking is prohibited within 25 feet of all building entrances.

The library is not responsible for personal items left unattended.

The library is not responsible for unattended children. Children under eight years of age must be supervised.

## Procedure

The following progressive steps will be taken:

1. Verbal warning
2. Patron will be asked to leave
3. Police will be called

An incident report will be filed after each of the above violations.

## Appeal

If a patron feels that he/she has been unfairly treated by library staff, he/she may appeal their treatment to the library board.